

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT (Officers to complete this section prior to issuing to cabinet member)	
Title of report	Gateway 3 – Extension of the Kier Facilities management contract.
Decision-maker	Cabinet Member for Housing and Modernisation
Earliest date when decision can be taken	27 September 2019
Key decision – Yes/No?	Yes
Date published on forward plan	July 2019
Date sent to cabinet member	19 September 2019
Recommendation	<ol style="list-style-type: none"> 1. That the Cabinet Member for Housing Management and Modernisation approves the contract extension to the consolidated facilities management (FM) contract with Kier Facilities Services Ltd (Kier) for a period of up to 10 months, from 1 June 2020 to 31 March 2021, at an estimated total cost of £3.7m. 2. That the Cabinet Member for Housing Management and Modernisation notes that from the start date 14 June 2016 to 31 March 2021 the estimated total contract value will be £18.5m. 3. That the Cabinet Member for Housing Management and Modernisation notes a break clause will be sought as part of the variation to allow for an earlier end to the contract as further detailed in paragraph 13.

ORIGINATING AUTHOR'S DETAILS (Officers to complete this section prior to issuing to cabinet member)	
Lead officer (Name and job title)	Emma Marinos, Director of Modernise
Report author (Name and job title)	Paul Symington, Head of Facilities Management
Contact Number	020 7525 0225

PART B

(Cabinet member to complete this section)

DECISION(S)

As per report

REASONS FOR DECISION

As per report

**ALTERNATIVE OPTIONS
CONSIDERED**

None As per report

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

As per report

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.....

Dated.....

27/9/19

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7225.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.